

Sample Letter 1 – Tax Credit Focused

Timing: end of the year

Hello Family and Friends:

We hope this letter finds you well. It is hard to believe the year is almost over. We are doing well and pray you are too. **[child's name]** is enjoying his/her **[school year, ex:7th grade, sophomore]** year at **[name of school]**. He/She **[discuss school activities, participation or interests]**. **[2nd child's name]** is in **[school year, ex:7th grade, sophomore]** year at **[name of school]**. He/She **[discuss school activities, participation or interests]**. **[Be sure to include grown children or any other family updates too]**.

Arizona residents have the opportunity to provide scholarships to students enrolled in private schools while receiving a dollar-for-dollar tax credit against their state income tax liability. Since you would otherwise owe this money to the state, making a tax credit donation will cost you nothing extra. Such donations can be made to a certified organization like **Arizona Christian School Tuition Organization (ACSTO)**. You can even recommend a specific school and/or student when you make your donation. **ACSTO** processes the donations and considers the recommendations when awarding the scholarships to all the applicants. For the past **[number of years]** years, **[child's name 1 and child's name 2]** have benefited greatly from ACSTO scholarships.

Please consider donating to ACSTO to help scholarship **[child's name]** or **[2nd child's name]** while receiving a dollar for dollar tax credit. For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. As a taxpayer, this allows you to donate a portion of what otherwise would be a state income tax payment. We believe this is a great way to impact our children's lives both academically and spiritually, while also supporting school choice. This opportunity exists until you file your **[current tax year]** return or April 15, **[calendar year]**, whichever comes first.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [1st child's full name @ school] or [2nd child's name @ school]**. We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 2 – Tax Credit Focused

Timing: End of the Year

Hello Family and Friends:

Did you know Arizona residents have the opportunity to provide scholarships to students enrolled in private schools, while receiving a dollar-for-dollar tax credit against their state income tax at the same time? What this means is you make a donation to a certified school tuition organization, like **Arizona Christian School Tuition Organization (ACSTO)**, and in return, you reduce the amount you pay the state in income tax. You can even recommend a specific school and/or student with your donation. **ACSTO** processes the donations and considers donor recommendations when awarding the scholarships to all the applicants. This opportunity exists until you file your **[current tax year]** return or April 15, **[filing tax year]**, whichever comes first. Over the past **[number years]** years **[name]** and **[name]** have benefited greatly from such scholarships, which have made it possible for us to continue to provide the atmosphere and education we desire for them.

Please consider donating to ACSTO to help scholarship **[child's name]** or **[2nd child's name]** while receiving a dollar for dollar tax credit. For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a taxpayer to donate a portion of what otherwise would be a state income tax payment. We believe this is a great way to impact our children's lives both academically and spiritually.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [1st child's full name @ school] or [2nd child's name @ school].** We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 3 – Direct

Timing: End of the Year

Hello Family and Friends:

We would like to inform you of an opportunity to receive a tax credit through Arizona Christian School Tuition Organization (ACSTO). For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a taxpayer to donate a portion of what otherwise would be a state income tax payment. Over the last **[number of years]** years **[child/children's names]** have benefited greatly from ACSTO scholarships.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [child's full name @ school] or [2nd child's name @ school].** We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 4 – Direct

Timing: Any time of Year

Hello Family and Friends:

As many of you are aware **[name of child/children]** have been attending Christian schools since they were in **[grade or age]**. Fortunately, they have received tax credit scholarships from Arizona Christian School Tuition Organization (ACSTO), which has offset our cost for their education.. We thank all those who have participated in this program and request you to consider donating this year.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [child's full name @ school] or [2nd child's name @ school].** We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time, but keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 5 – Spiritual Focused

Timing: Beginning of School Year

Hello Family and Friends:

As another school year begins we are excited to have our children enrolled in Christian schools. **[child's name]** is now a **[grade]** at **[name of school]** and **[2nd child's name]** is in **[grade]** at **[name of school]**. We know our children are receiving an excellent education in a loving and nurturing environment as well as developing skills to equip them to live in the world as we know it. Most importantly, they are able to grow spiritually. Our goal is to keep them enrolled in Christian education through the 12th grade.

Fortunately for all of us, Arizona residents have the opportunity to make tax credit donations to certified organizations like Arizona Christian School Tuition Organization (ACSTO) to be used as scholarships for students in private schools. Over the past **[number of years]** years our children have benefited greatly from such scholarships and they have made it possible for us to continue to provide the atmosphere and education we desire for **[child/children's names]**. As a family, we love **[school name]** because **[explain]**. Over the years we have seen **[child's name]** grow in their relationship in Christ and accept Him as their Lord and Savior when they were **[age]**. **[Provide information about your child's character, activities in school and/or church]**.

Please consider donating to ACSTO to help scholarship **[child's name]** or **[2nd child's name]** while receiving a dollar for dollar tax credit. For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer is may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a taxpayer to donate a portion of what otherwise would be a state income tax payment. We believe this is a great way to impact our children's lives both academically and spiritually.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [child's full name @ school] or [2nd child's name @ school]**. We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

Thank you so much to all of you and the many ways you enrich our family's lives. We are truly blessed to have you as friends and family. Should you have any questions, please feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 6 – Spiritual Focused

Timing: End of Year

Hello Family and Friends:

Did you know as an Arizona taxpayer you can help support Christian Education by making a tax credit donation? Fortunately for all of us, Arizona residents have the opportunity to make tax credit donations to certified organizations like Arizona Christian School Tuition Organization (ACSTO) to be used as scholarships for students in private schools. Over the past **[number of years]** years **[name of child/ren]** have benefited greatly from such scholarships and they have made it possible for us to continue to provide the atmosphere and education we desire for them. As a family, we love [school name] because [explain].

[Child's name] is now a **[Xth grader]** at **[name of school]** and **[2nd child's name]** is in **[grade]** at **[name of school]**. We know our children are receiving an excellent education in a loving and nurturing environment as well as developing skills to equip them to live in the world as we know it. Most importantly, they are able to grow spiritually. Our goal is to keep them enrolled in Christian education through the 12th grade. Over the years we have seen **[child's/children's name]** grow in their relationship in Christ and accept Him as their Lord and Savior. **[Provide information about your child's character, activities in school and/or church].**

Please consider donating to ACSTO to help scholarship **[child's name]** or **[2nd child's name]** while receiving a dollar for dollar tax credit. For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a tax payer to donate a portion of what otherwise would be a state income tax payment. We believe this is a great way to impact our children's lives both academically and spiritually.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify either [child's full name @ school] or [2nd child's name @ school].** We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of **[name of child/ren]**.

Thank you so much to all of you and the many ways you enrich our family's lives. We are truly blessed to have you as friends and family. Should you have any questions, please feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.

Sample Letter 7 – From Family Member

Timing: End of the Year

Hello Friends:

For the past **[# of years grandchild/ren or niece/nephew in Christian Education]** **[name/names of grandchild/ren or niece/nephew]** have been enrolled in Christian Schools **[or state the name of the school they attend]** The state of Arizona lets you make a tax credit donation to a School Tuition Organization, like Arizona Christian School Tuition Organization (ACSTO), and at the same time support school choice. A tax credit donation gives you a dollar-for-dollar credit against your state income tax. Since you would otherwise owe this money to the state, making a tax credit donation will cost you nothing extra!

For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a taxpayer to donate a portion of what otherwise would be a state income tax payment. These donated dollars are used to scholarship children enrolled in Christian Schools. Over the years my **[grandchild/children or niece/nephew]** have benefited greatly from ACSTO scholarships.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. Please be sure to recommend **[child's name]** or **[2nd child's name]** for a scholarship. **It is important to specify [child's full name @ school] or [2nd child's name @ school].** We also encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this tax credit opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you! Remember, this donation will essentially cost you nothing in the end, but will make a huge difference in the lives of my **[grandchild/ren or niece/nephew, name of child/ren]**.

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call me at **[phone number]** or email me at **[email address]**.

Sample Letter 8 – Christian School Supporter

Timing: End of the Year

Hello Family and Friends:

I have been involved with **[name of Christian School]** for **[# of years]** as a **[state your role or roles, for example as a parent, school board member and/or active volunteer]**. As Arizona taxpayers we have a unique opportunity to support Christian Education and school choice by making a tax credit donation to a school tuition organization, such as Arizona Christian School Tuition Organization (ACSTO). These donated dollars are used to scholarship children enrolled in Christian Schools throughout the state of Arizona.

For **[current tax year]**, a married couple filing jointly may make a donation to ACSTO up to **[current tax credit maximum – refer to our donation card or website]** and receive a dollar-for-dollar tax credit against the taxpayer's Arizona state income tax. A single taxpayer may donate up to **[current tax credit maximum – refer to our donation card or website]**. This allows you as a taxpayer to donate a portion of what otherwise would be a state income tax payment. Over the years I have met numerous families who have benefited greatly from ACSTO scholarships. They would not have been able to afford the Christian School environment they desired for their children without the help from ACSTO.

Please read the enclosed brochures for more information about ACSTO and the donation process. You may also visit their website at www.acsto.org. To make a donation you can complete the form on the back of the donation brochure or donate online. I encourage to recommend **[name of Christian School]** However if you know of a student enrolled in a Christian School, you can recommend the student specifically. Also because ACSTO is a 501(c)3 your donation may also be considered a charitable donation on your federal taxes. I encourage you to discuss this great tax credit opportunity with your accountant. The state of Arizona also offers several other tax credit opportunities for public school, working poor and foster care. You can actually participate in all of them as long as you do not exceed your state tax liability.

Thank you for considering supporting **[name of Christian School]** and taking advantage of this wonderful tax credit opportunity. Remember, this donation will essentially cost you nothing in the end, but will make a difference in the lives of students at **[name of school]**.

If you have any questions feel free to call me at **[phone number]** or email me at **[email address]**.

Sample Letter 9 – Out of State Donors

Timing: End of the Year

Hello Family and Friends,

We hope this letter finds you well. It is hard to believe the year is almost over. We are all doing well and pray you are too. **[child's name]** is enjoying his/her **[school year, ex:7th grade, sophomore]** year at **[name of school]**. He/She **[discusses school activities, participation or interests]**. **[2nd child's name]** is in **[school year, ex:7th grade, sophomore]** year at **[name of school]**. He/She **[discusses school activities, participation or interests]**. **[Be sure to include grown children or any other family updates]**. We are so thankful for the opportunity to send our children to the school of our choice.

We know our children are receiving an excellent education in a loving and nurturing environment as well as developing skills to equip them to live in the world as we know it. Most importantly they are able to grow spiritually. Our goal is to keep them enrolled in Christian schools through the 12th grade. However, private schools receive no funding from the state or federal government. Therefore parents are responsible for the cost of tuition. We are asking for your help.

You can make a donation to a school tuition organization in Arizona, such as Arizona Christian School Tuition Organization (ACSTO). ACSTO is a 501(c)3 charitable non-profit organization, whose sole purpose is to scholarship Arizona students at Christian schools. Your donation qualifies for a federal and state tax deduction. A donation to ACSTO is the same kind of donation one makes to their church, missions, local food bank or any other non-profit organization. Please read the enclosed brochure for more information. When making your donation you may even recommend **[name of child/ren]**. The recommendation does not reserve a scholarship for the **[name of child/ren]** but ACSTO's selection committee will consider the recommendation when awarding scholarships to students at the school. Either way, your donation will benefit **[name of school]** and furthermore support Christian Education in Arizona.

All donations are anonymous so please do not feel pressured. We understand it may not be financially possible for you to do such at this time. But keep in mind this donation opportunity is always available. However if you are able to donate we would love for you to let us know so we can thank you!

On behalf of our entire family, thank you for considering this wonderful opportunity. If you have any questions feel free to call **[parent name]** at **[phone number]**, **[parent name]** at **[phone number]** or email us at **[email address]**.